

Response to Request for Proposal

STATE OF NEW JERSEY

DEPARTMENT OF PERSONNEL

HUMAN RESOURCE DEVELOPMENT INSTITUTE

Certified Public Manager Program (CPM)

Levels IV, V, and VI



November 13, 1997

KEAN UNIVERSITY
DEPARTMENT OF PUBLIC ADMINISTRATION



**STATE OF NEW JERSEY
REQUEST FOR PROPOSAL**

FOR: CERTIFIED PUBLIC MANAGER PROGRAM (CPM)
LEVELS IV, V, AND VI

BID NO : 98-X-24726

T-NO : T1676

DATE ISSUED : 09/05/97

N.J. VENDOR NO :

VENDOR PHONE NO :

VENDOR FAX NO :

VENDOP FEIN/SSN :

REQUISITION NO : 1010648

REQUESTING AGENCY: 822050

Kean College of New Jersey
PO Box 411, Morris Avenue
Union, NJ 07083
ATTN: Dr. Ronald Appleaum

ESTIMATED AMOUNT: \$.00

CONTRACT EFFECTIVE DATE: 12/10/97

CONTRACT EXPIRATION DATE: 12/11/99

COOPERATIVE PURCHASING: NO

SET ASIDE: NONE

DIRECT QUESTIONS CONCERNING THIS RFP TO:

BUYER: SCOTT SUTHERLAND

PHONE: (609) 292-9777

PURSUANT TO N.J.S.A. 52:34-12 AND N.J.A.C. 17:12-2.5, PROPOSALS WHICH FAIL TO CONFORM WITH THE FOLLOWING REQUIREMENTS WILL BE AUTOMATICALLY REJECTED:

- 1) PROPOSALS MUST BE RECEIVED AT OR BEFORE THE PUBLIC OPENING TIME OF 2 PM ON 10/31/97 AT THE FOLLOWING PLACE: DEPARTMENT OF TREASURY, GSA, PURCHASE BUREAU, CN 230, 33 WEST STATE STREET, 9TH FLOOR, TRENTON, NEW JERSEY 08625-0230. TELEPHONE, TELEFACSIMILE OR TELEGRAPH PROPOSALS WILL NOT BE ACCEPTED. THE ACCOMPANYING SELF-ADDRESSED ENVELOP SHOULD CONTAIN OR BE ATTACHED TO THE PROPOSAL.
- 2) THE VENDOR MUST SIGN THE PROPOSAL.
- 3) THE PROPOSAL MUST INCLUDE ALL PRICE INFORMATION. PROPOSAL PRICES SHALL INCLUDE DELIVERY OF ALL ITEMS F.O.B. DESTINATION OR A OTHERWISE PROVIDED. PRICE QUOTES MUST BE FIRM THROUGH ISSUANCE OF CONTRACT.
- 4) ALL PROPOSAL PRICES MUST BE TYPED OR WRITTEN IN INK.
- 5) ALL CORRECTIONS, WHITE-OUTS, ERASURES, RESTRIKING OF TYPE, OR OTHER FORMS OF ALTERATION, OR THE APPEARANCE OF ALTERATION, TO UNI AND/OR TOTAL PRICES MUST BE INITIALED IN INK BY THE VENDOR.
- 6) THE VENDOR MUST SUBMIT WITH THE PROPOSAL BID SECURITY IN THE AMOUNT OF \$ NONE OR NONE %. CHECK THE TYPE O BIDSECURITY SUPPLIED: _____ ANNUAL BID BOND ON FILE. _____ BID BOND ATTACHED. _____ CERTIFIED OR CASHIER'S CHECK ATTACHED. _____ LETTER OF CREDIT ATTACHED.
- 7) THE VENDOR MUST COMPLETE AND SUBMIT, PRIOR TO THE SUBMISSION OF THE PROPOSAL, OR ACCOMPANYING THE PROPOSAL, THE ATTACHE OWNERSHIP DISCLOSURE FORM. (SEE N.J.S.A. 52:25-24.2).
- 8) THE VENDOR MUST ATTEND THE MANDATORY PRE-BID CONFERENCE(S) AND SITE VISIT(S) AT THE FOLLOWING DATE(S) AND TIME(S) CONFERENCE: 10-01-97 1000AM SEE "CONFERENCE/SITE INSPECTION" PAGE

ADDITIONAL REQUIREMENTS

- 9) PERFORMANCE SECURITY: \$ NONE OR NONE %. 10) PAYMENT RETENTION: _____ %.
- 11) AN AFFIRMATIVE ACTION FORM (ATTACHED). 12) A MACBRIDE PRINCIPLES CERTIFICATION (ATTACHED).
- 13) REQUESTED DELIVERY: 30 DAYS AFTER RECEIPT OF ORDER
- 14) CERTIFICATION OR NOTIFICATION OF REGISTRATION WITH THE SECRETARY OF STATE IF A FOREIGN (NON-NJ) CORPORATION, IF NECESSARY (SEE N.J.S.A 14A:13-1 ET SEQ. AND N.J.A.C. 17:12-2.10).
- 15) FOR SET ASIDE CONTRACTS ONLY, N.J. DEPARTMENT OF COMMERCE CERTIFICATION OR NOTIFICATION OF REGISTRATION AS A SMALL, MINORITY OF FEMALE BUSINESS (SEE N.J.A.C. 17:13-3.2).

Per schedule in proposal **TO BE COMPLETED BY VENDOR**

- 16) DELIVERY CAN BE MADE _____ DAYS OR _____ WEEKS AFTER RECEIPT OF ORDER.
- 17) CASH DISCOUNT TERMS (SEE ATTACHED NOTICE): N/A %, _____ DAYS: NET _____ DAYS
- 18) CONSENT TO EXTEND STATE CONTRACT TO LOCAL USE (SEE N.J.S.A. 52:25-16.1): YES X NO _____
- 19) VENDOR PHONE NO. (908) 527-3022 20) VENDOR FAX NO. (908) 352-0485
- 21) VENDOR FEDERAL ID NO. 22-296-0726 22) YOUR BID REFERENCE NO. 98-X-24726

SIGNATURE OF THE VENDOR ATTESTS THAT THE VENDOR HAS READ, UNDERSTANDS, AND AGREES TO ALL TERMS, CONDITIONS, AND SPECIFICATIONS SET FORTH IN THE REQUEST FOR PROPOSAL, INCLUDING ALL ADDENDA. FURTHERMORE, SIGNATURE BY THE VENDOR SIGNIFIES THAT THE REQUEST FOR PROPOSAL AND THE RESPONSIVE PROPOSAL CONSTITUTES A CONTRACT IMMEDIATELY UPON NOTICE OF ACCEPTANCE OF THE PROPOSAL BY THE STATE OF NEW JERSEY FOR ANY OR ALL OF THE ITEMS BID, AND FOR THE LENGTH OF TIME INDICATED IN THE REQUEST FOR PROPOSAL. FAILURE TO ACCEPT THE CONTRACT WITHIN THE TIME PERIOD INDICATED IN THE REQUEST FOR PROPOSAL, OR FAILURE TO HOLD PRICES OR TO MEET ANY OTHER TERMS AND CONDITIONS AS DEFINED IN EITHER THE REQUEST FOR PROPOSAL OR THE PROPOSAL DURING THE TERM OF THE CONTRACT, SHALL CONSTITUTE A BREACH AND MAY RESULT IN SUSPENSION OR DEBARMENT FROM FURTHER STATE BIDDING. A DEFAULTING CONTRACTOR MAY ALSO BE LIABLE, AT THE OPTION OF THE STATE, FOR THE DIFFERENCE BETWEEN THE CONTRACT PRICE AND THE PRICE BID BY AN ALTERNATE VENDOR OF THE GOODS OR SERVICES.

23) ORIGINAL SIGNATURE OF VENDOR
[Signature]

24) NAME OF FIRM

Kean University

26) DATE

25) PRINT/TYPE NAME AND TITLE

VITA

Name: Dawood Y. Farahi, Ph.D.
Department Chairperson, Professor

Education: BA Political Economy, Bordeaux University, France, 1972
MA Public Administration, University of Kansas, 1975
Ph.D. Public Administration, University of Kansas
Dissertation: "Administrative Efficiency and Information Systems"

Teaching Areas: Analytical and Quantitative Methods, MIS, Strategic Planning

Institutional Affiliations: Avila College, Kansas City, Mo., 1976-1983
Kean College of New Jersey 1983- present

Practitioner Experience: Acting Academic Dean, Avila College, Kansas City, Mo., 1978-1981
Interim County Administrator, Johnson County, Kansas, 1981

Academic and Professional Associations: ASPA, APSA, Association of Computing Consultants

Program Activities: (Selected) Montgomery Township: A Strategic Plan, 1990
Equity 2000: A State-Wide Solution to Telecomputing, 1991
Vision 2000: A Strategic Plan for Education, 1992
Common Transport Systems: The ISO Standard, IBM System Conference, Burlington, Vt., 1993

Selected Public Service Activities: Chairman, Search Committee, Union County Manager, 1991
Chairman, Transition Team, Mayor of Elizabeth, 1993
Member Hudson River Waterfront Authority, 1992-
Member State of New Jersey Communication Group, 1992-

Selected Consultation Activities: Developed and implemented an integrated financial systems office automation, Geo-base systems(or portion of) for:
County of Union, 1988
City of Basking Ridge, 1989
Township of Montgomery, 1991
City of Hoboken, 1991
City of East Windsor, 1992
Cape May County, 1992
City of Elizabeth, 1993-94
County of Cumberland 1995-1997

November 1997